

## **Refund / Cancellation Policy:**

Refunds, if applicable, at the discretion of the LCIT College of Commerce & Science, Bilaspur will only be made to the debit/credit card/bank account used for the original transaction. For the avoidance of doubt nothing in this Policy shall require LCIT College of Commerce & Science, Bilaspur to refund the Fees (or part thereof) unless such Fees (or part thereof) have previously been paid except in case of Double Payment.

## **Double Payment Issue:**

Please note that Double Payments means the Transaction for which you have attempted to make an online payment more than once, for which your account may have been debited twice during multiple attempts to make payment. Such case may arise in case of any session break during redirection process from bank end to Website end. Normally in such cases one Transaction may be a failed case and another transaction may be a Success case where you were able to successfully receive an acknowledgement of the payment by LCIT College of Commerce & Science, Bilaspur By Default all failure Transactions are automatically Refunded on the next day. However for the same to reflect in your account it may take 2-3 weeks. Generally refunds will be reflected within a period of 7-8 Days in Case of Net Banking/Debit Card Transaction & 15-30 Days (Next Billing Cycle) for Credit Card Transactions.

For any Double Payment Issues, Please contact or email at below mentioned EMAIL ID with details mentioned below.

Subject Line: Double Payment Issue, Case No - Mention Unique Ref. No. Please send below Information Accurately

1. Attach Clear Screen Shot of your Bank Statement reflecting Double Payment/Debit.
2. Unique Reference No. generated from the Website.
3. Mode of Payment:
  - a) Credit Card & Credit Card Issuing Bank Name
  - b) Debit Card & Debit Card Issuing Bank Name
4. Transaction Day Note: Please do not enter your Confidential Credit Card, Debit Card & Bank A/C information in the Email Body. Saupin's School, Panchkula will not be responsible for misuse of such confidential information.

## **Terms & Conditions:**

All payments are subject to the following conditions:- • We cannot accept liability for a payment not reaching the correct account of Sa due to you quoting an incorrect information. Neither can we accept liability if payment is refused or declined by the credit/debit card supplier for any reason.

• If the card supplier declines payment LCIT College of Commerce & Science, Bilaspur is under no obligation to bring this fact to your attention. You should check with your bank/credit/debit card supplier that payment has been deducted from your account. In no event will LCIT College of Commerce & Science, Bilaspur be liable for any damages whatsoever arising out of the use, inability to use, or the results of use of this site, any websites linked to this site, or the materials or information contained at any or all such sites, whether based on warranty, contract, tort or any other legal theory and whether or not advised of the possibility of such damages.

## **PRIVACY POLICY**

This Privacy Policy applies to all of the products, services and websites offered by LCIT College of Commerce & Science, Bilaspur. Sometimes, we may post product specific privacy notices or Help Centre materials to explain our products in more detail. If you have any questions about this Privacy Policy, please feel free to contact us through either of the following ways:

### **Data Privacy Policy**

Our data privacy policy strictly conforms as per the regulations set down in accordance to the protection of data collected from people visiting our website. LCIT College of Commerce & Science, Bilaspur treats all personal data obtained via internet and our website carefully and confidentially so that no physical/mental harm is instilled up on the person, with regard to the collected data. Personal data that has possibly been known to us will be kept secret, privacy will be respected and information will be used exclusively for the purpose for which it was made known to us. Without seeking approval of the respective person, this data will neither be made accessible to third parties, nor transferred to them in any form or manner.

**Name: LCIT College of Commerce & Science**

**Official Phone: 9630052722, 7000857464 , 7089217000**

**Email: [lcit.cs@gmail.com](mailto:lcit.cs@gmail.com)**